



DISPLAYWAYS

Dear Exhibitor,

Displayways is proud to be the official display provider for the **Ski Industries Trade Show 2009** and we would like the opportunity to help you make the most of your stand.

Please see the Hire Order Form and Rental Pictures attached or view our products online at www.displayways.co.nz

Displayways will provide each stand at this conference with:
Grey Velcro Receptive Panels - 2.3m high

Displayways other services include:

Hire Furniture, Flooring, AV Equipment, Plants, Signage & Custom Stands – Design & Built to your specifications

We are here to help you with your Exhibition site. If we have not listed something that you are after please feel free to contact us at anytime.

ABOUT OUR SERVICE

We will deliver your equipment directly to your stand. Please have equipment ready for collection afterwards. Any cleaning or damage will be charged for.

DEADLINES

We must receive all orders for **Additional Panels by 5pm, Friday 11 September 2009**, and all of the orders for **Hire Equipment by 5pm, Monday 21 September 2009**, to allow us time to process the paperwork and ready the equipment. We work on a first in first served basis and confirm all orders.

A \$60.00 administration fee will be charged for any orders placed after this date and any orders placed on-site will incur an \$80.00 service fee.

Credit cards are our preferred method of payment. We also accept cheques or direct credits prior to the start of the Conference. If you hold an established credit account with us, then you will be invoiced.

If you have any queries regarding our Hire Equipment or Design & Build options for both hire and purchase, please do not hesitate to contact me.

I look forward to working with you for this event.

Kindest Regards,

Danielle Connole

Danielle Connole
Exhibition Consultant

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DISPLAYWAYS (NZ) LTD

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