



# DISPLAYWAYS

Dear Exhibitor,

Displayways is proud to be the official display provider for the **Ski Industries Trade Show 2008** and we would like the opportunity to help you make the most of your stand.

Please see the Hire Order Form and Rental Pictures attached or view our products online at [www.displayways.co.nz](http://www.displayways.co.nz)

Displayways will provide each stand at this conference with:  
**Grey Velcro Receptive Panels, 2.3m high**

Additional panels:

**Additional walls/partitions for your stand can be ordered (form is enclosed)**

Displayways other services include:

**Hire Furniture, AV Equipment, Plants, Banners, Signage & Custom Stands – Design & Built to your specifications**

We are here to help you with your Exhibition site. If we have not listed something that you are after please feel free to contact us at anytime.

## **ABOUT OUR SERVICE**

Once items are ordered, we will send through a confirmation of all costs. On the build day hire furniture and equipment is delivered directly to your stand. When the show is over please have equipment ready for collection as it was delivered.

Please supply details of a contact person on site if different from the person ordering.

## **DEADLINES**

We must receive all orders for **Additional Panels** by **5:00pm, Monday 15<sup>th</sup> September 2008**, and all the **Hire Furniture** orders by **5:00pm, Friday 26<sup>th</sup> September 2008**, to allow us time to process the paperwork and freight the equipment. We work on a first in first served basis and will confirm all orders. Any successful orders placed after this date will incur an additional \$80 administration fee.

Credit cards are our preferred method of payment. We also accept cheques or direct credits prior to the start of the Conference. If you hold an established credit account with us, then you will be invoiced.

For Design & Build enquiries, you can contact Lisa Watson on (0800) 347 7529 or [l.watson@displayways.co.nz](mailto:l.watson@displayways.co.nz) and for all other enquires please contact me directly.

I look forward to working with you at this event.

Yours sincerely,

*Danielle Connole*

Danielle Connole  
Exhibition Co-ordinator

[d.connole@displayways.co.nz](mailto:d.connole@displayways.co.nz)

(04) 576 0990 extn 204

## **DISPLAYWAYS (NZ) LTD**

82-84 NELSON STREET, PETONE, WELLINGTON - PO BOX 39 165, WELLINGTON MAIL CENTRE - PH: (04) 576 0990 - FAX: (04) 576 0991

FREEPHONE: 0800 DISPLAY

[www.displayways.co.nz](http://www.displayways.co.nz)

[displayways@displayways.co.nz](mailto:displayways@displayways.co.nz)